

**Village Charter Academy  
Board Minutes  
October 23, 2021@ 9:15 a.m.  
Village Charter Academy, zoom  
7357 Jordan Ave. Canoga Park, CA, 91303**

**Minutes**

**I. Call To Order**

**II. Roll Call**

	Present	Absent
Diane Pritchard	x	_____
Michael Heatherton	x	_____
Cheryl Sanders	_____	x
Susan Pritchard-Musone	x	_____
Elayne Berg-Wilion	x	_____
Jirusha Lopez	x	_____

**III. Public Comment-** No public comments

**IV. Approval Of Minutes:** Motion to approve minutes from September 18, 2021 by Lopez , seconded by Heatherton . Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Michael Heatherton	<b>x</b>	
Jirusha Lopez	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

**V. Reports/Updates-**

1. Academic Excellence- Election of officers, Beginning of Year Benchmark Data review and monitoring
2. Community Partnership- Healthy Habits and Leadership fundraiser for the Arts brought in \$3500.00 in sales, for a profit of \$2000.00.
3. Fiscal Advisory- Review Monthly Financials
4. Directors Reports
  - i. Operations
    - a. Enrollment- 282 students
    - b. Facilities- Add Mimio/Projector to Room 16. Cost is estimated at \$3700 including electrical work. COVID Testing is now optional for vaccinated individuals due to reduction of community spread to substantial from high.
    - c. Calendar/School Activities
  - ii. Academics
    - a. Professional Development- Topics- Academic Support and Intervention
    - b. School-Wide Reports/Sub-Group Academic Report- Intervention
  - iii.
    - a. SPED/RTI- Currently 15.4% of students have IEPs
    - b. Leadership

**VII. Policy Review, Agenda Items for Discussion and Possible Action**

1. Public Hearing presentation of Educator Effectiveness Plan

2. Motion to approve implementation of a mandatory COVID 19 Employee Vaccination Policy by Berg-Wilion, seconded by Lopez . Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Michael Heatherton	<b>x</b>	
Jirusha Lopez	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

3. Motion to approve Revised 21-22 LCAP, inclusive of the Annual Update for the 2019-2020 LCAP Annual Update and the annual update for the 20-21 Learning Continuity and Attendance Plan by Pritchard, seconded by Heatherton. Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Michael Heatherton	<b>x</b>	
Jirusha Lopez	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

4. Motion to approve ESSER III plan by Pritchard-Musone, seconded by Berg-Wilion. Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	<b>x</b>	
Susan Pritchard-Musone	<b>x</b>	
Michael Heatherton	<b>x</b>	
Jirusha Lopez	<b>x</b>	
Elayne Berg-Wilion	<b>x</b>	

5. Motion to approve CharterLife Renewal by Berg-Wilion , seconded by Heatherton. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusa Lopez	x	
Elayne Berg-Wilion	x	

6. Presentation and discussion of School Wide Data Report.

**VIII. Budget Report and Budget Related Items for discussion and Possible Action**

1. Budget Presentation by Ed Tec.

a. Motion to approve budget presentation, check register, credit card expenditures and bank reconciliation by Pritchard-Musone, seconded by Berg-Wilion. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusa Lopez	x	
Elayne Berg-Wilion	x	

2. Motion to approve 2020- 2021 Audit by Berg-Wilion, seconded by Lopez. Passed unanimously.

	Yes	No
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusa Lopez	x	
Elayne Berg-Wilion	x	

**IX. Closed Session**

1. Hiring- Certificated Employee

Report out action taken from closed session

Motion to confirm Berg-Wilion, seconded by Lopez. Passed unanimously.

	<b>Yes</b>	<b>No</b>
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	
Elayne Berg-Wilion	x	

**Motion to adjourn meeting at 11:27am by Berg-Wilion , seconded by Pritchard-Musone.. Passed unanimously.**

	<b>Yes</b>	<b>No</b>
Diane Pritchard	x	
Susan Pritchard-Musone	x	
Michael Heatherton	x	
Jirusha Lopez	x	
Elayne Berg-Wilion	x	